



iCADEMY
MIDDLE EAST

APPLICATION FORM
SY 2019/2020

STEP 1: APPLY AND SUBMIT THE FOLLOWING DOCUMENTS

FULL-TIME UAE RESIDENT STUDENTS ONLY

- Completed Application Form
- Copy of student's passport
- Copy of UAE residency visa
- Copy of Emirates ID (Student and Parent)
- Copy of the most recent school report as well as the previous academic year (mandatory for grades K-8)
- Official Transcripts (mandatory for grades 9,10,11,12)
- 1 x passport size photograph of the student
- Original transfer certificate from previous school (Outside UAE)
- Original Leaving Certificate for UAE based students
- Copies of any health and or psychological & medical assessments – Learning Center only - AED 1000 non – refundable registration fee

Please note for KHDA registration purposes we need one parent to come to the office in Dubai Knowledge Park to scan their card and their child's card.

FULL-TIME OVERSEAS STUDENTS ONLY

- Completed Application Form
- Copy of student's passport
- Copy of the most recent school report as well as the previous academic year (mandatory for grades K-8) - Official transcripts (mandatory for grades 9,10,11,12)
- Original transfer certificate from previous school (mandatory for grades 2-12)
- AED 1000 non – refundable registration fee

PART-TIME STUDENTS ONLY

- Completed Application Form
- Copy of student's passport
- AED 500 non – refundable registration fee

STEP 2: COMPLETE PAYMENT OF TUITION FEE

Payments can be made via cash, cheque, or by credit card in person at our Dubai Knowledge Park office or online via our website.

STEP 3: PLACEMENT CONFERENCE

After you have completed step 1 your Enrollment Counselor will work with you to determine your student's course level and assign courses accordingly.

Once again, we are very pleased that you have decided to enroll with iCademy Middle East. We warmly welcome you to our school. In order to ensure the enrollment process flows as efficiently as possible, we appreciate your prompt attention to the steps outlined above.

PERSONAL INFORMATION

STUDENT

First Name:

Family Name:

Gender: Male Female

Date of Birth:

Nationality:

Country of Birth:

Home language(s):

Religion:

Ethnicity: Asian Emirati White African
Multi-racial Middle Eastern Other Hispanic or Latino

PLEASE TICK THE LEVEL OF ENGLISH PROFICIENCY WHICH BEST DESCRIBES YOUR CHILD

Beginner Elementary Confident Fluent Native

Address in Country of Residence:

City: Country:

Student Email:

Student Mobile:

Home Phone:

Enrollment Type: Full-time Part-time

Enrollment Reason:

How did you hear about us?

Were you referred by an existing family, please specify?

PARENT OR LEGAL GUARDIAN'S DETAILS

FATHER'S DETAILS

First Name:	<input type="text"/>	Family Name:	<input type="text"/>
Nationality:	<input type="text"/>	Employer:	<input type="text"/>
Occupation:	<input type="text"/>	Work Phone:	<input type="text"/>
Email Address:	<input type="text"/>	Mobile:	<input type="text"/>

MOTHER'S DETAILS

First Name:	<input type="text"/>	Family Name:	<input type="text"/>
Nationality:	<input type="text"/>	Employer:	<input type="text"/>
Occupation:	<input type="text"/>	Work Phone:	<input type="text"/>
Email Address:	<input type="text"/>	Mobile:	<input type="text"/>

GUARDIAN'S DETAILS *(If Applicable)*

First Name:	<input type="text"/>	Family Name:	<input type="text"/>
Nationality:	<input type="text"/>	Employer:	<input type="text"/>
Occupation:	<input type="text"/>	Work Phone:	<input type="text"/>
Email Address:	<input type="text"/>	Mobile:	<input type="text"/>

EMERGENCY CONTACT DETAILS

First Name:	<input type="text"/>	Family Name:	<input type="text"/>
Email Address:	<input type="text"/>	Mobile:	<input type="text"/>

LEARNING COACH DETAILS

PLEASE SELECT WHO IS THE LEARNING COACH (for more details about the role, please refer to page 8)

MOTHER FATHER GUARDIAN * If others please provide details

First Name:	<input type="text"/>	Family Name:	<input type="text"/>
Email Address:	<input type="text"/>	Mobile:	<input type="text"/>

ACADEMIC INFORMATION

Current Grade: Grade applying for:

Current Curriculum: Preferred start date:

Previous School	Year/ Grade	From	To
Phone Number			
Email			

Has your child received additional support for any of the following?

Speech and Language Spelling and/or Phonics Social and Emotional
 Reading Writing Mathematics
 Physical difficulties including fine/gross motor skills

Has your child been assessed for a Special Educational Need or Disability (SEND) Yes: No:

Has your child been assessed by (*if yes) please supply a report by:

Occupational Therapist (OT) Behavioural Therapist (including ABA) Speech and Language Therapist Educational Psychologist

Is your child gifted and talented? If so in which areas?

Please provide any further information in relation to circumstances or needs which may affect your child's learning ability (for example personal, health etc.)

KHDA - FOR UAE RESIDENTS ONLY

I wish for my child to be registered with the KHDA: Yes:

If NO please complete the below:

Please read the below "I understand" statements and sign below:

I understand that my child will not be registered with KHDA (Knowledge and Human Development Authority)

I understand that my child will not receive a letter from KHDA in order to renew the UAE visa.

I understand that my child if graduating from iCademy Middle East are not guaranteed admittance to UAE government universities. Diplomas earned through iCademy Middle East are accredited by NEASC. Students who are not registered with KHDA may need to apply to university/college like any other student who is originating from high school in the Unites States.

I understand that my child will not be issued a TC (Transfer Certificate) when exiting iCademy Middle East in order to transition in to another UAE based Public or Private School.

I understand that my child will not be able to participate in UAE based Arabic, Islamic studies and Social studies supplemental curriculum.

I understand it may be difficult or impossible to register my child with KHDA in the future if I choose to decline registering at this time

I/WE have read and understood the above statements

Parent/Guardian: _____

Date:

MINISTRY OF EDUCATION EQUIVALENCY - FOR UAE RESIDENTS ONLY

Student Name: _____: الطالب اسم:

Date: _____ التاريخ:

School Year: _____ الدراسة السنة:

Important to know:

I understand that my child (if graduating from the iCademy Middle East) is not guaranteed admittance to (UAE) government universities or private universities. iCademy Middle East student graduates are ineligible to seek equivalency diplomas in the UAE, the equivalency diploma is needed in order to attend universities within the United Arab Emirates as well as required by the Ministry of Higher Education when attesting university coursework.

تنبیه/ هام

نود إعلامكم بأنه ليس هناك اي ضمان لإبتك /إبتتك عند تخرجه من اي كادمي ميدل ايست القبول في الجامعات الحكومية أو الجامعات الخاصة في دولة الإمارات العربية المتحدة. علما بأن طلاب اي كادمي ميدل ايست غير مؤهلين للحصول على الشهادات المعادلة حيث أن هذه المعادلة ضرورية لدخول في بعض الجامعات في دولة الإمارات العربية المتحدة.

Parent Name: _____ اسم ولي الأمر:

Parent Signature: _____ التوقيع :

Date _____ التاريخ :

DECLARATION

Release of Records I/We consent to the formal approval for the release of all official school report records.	Please tick	<input type="checkbox"/>
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Learning Coach Responsibility I/We have read and understood the learning coach responsibilities on page 9.	Please tick	<input type="checkbox"/>
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Refund Terms and Conditions I/We have read and understood the payment terms and conditions.	Please tick	<input type="checkbox"/>
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Photography Please tick the box if you do not wish your child to be photographed.	Please tick	<input type="checkbox"/>
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NCAA ELIGIBILITY

Is your child a college-bound student athlete? If they are planning to attend higher education in the US, will they register with NCAA for eligibility? If yes, please tick the box.	Please tick	<input type="checkbox"/>
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Father's / Guardian's
Signature _____ Date:

Mother's / Guardian's
Signature _____ Date:

LEARNING COACH RESPONSIBILITIES

I understand that the Learning Coach (LC) is the adult in the home who will assist the student with completing their daily tasks. The amount of assistance depends on the student's grade level and the student's ability to complete work independently.

Lower School (K-5)

A lot of monitoring is required for students in Grades K-5. The Lower School Learning Coach will be actively involved with the student spending an average of 3-6 hours each day. During a typical week, the Learning Coach will:

- Assist with lessons
- Monitor comprehension
- Modify daily schedule
- To support the student with printing, saving and submitting of assignments
- Communicate with teacher

Middle School (6-8)

The type of assistance provided by the Middle School Learning Coach varies, based on the student's independence. The Learning Coach will spend an average of 2-4 hours a day. During a typical week, the Learning Coach will:

- Assist with some lessons
- Monitor comprehension
- Encourage independent learning
- To support the student with printing, saving and submitting of assignments
- Communicate with teachers

High School (9-12)

The High School Learning Coach may spend less time assisting their student based on the student's ability to work independently. The average amount of time spent by the Learning Coach with a High School student is 1-2 hours a day. During a typical week, the Learning Coach will:

- Assist with some lessons, varies based on student's independence
- Verifies lesson completion to ensure student is on track
- Supports student independence
- Attends teacher conferences