

# Roles and Responsibilities

Here's a handy chart to give you an overview of the roles and responsibilities for each person involved in your student's individualized education:

	LEARNING COACH/PARENT		STUDENT			EDUCATORS
	DAILY COMMITMENT	TYPICAL WEEKLY ACTIVITIES	HOURS OF SCHOOLING	COMPUTER TIME	SCHEDULING FLEXIBILITY	INSTRUCTIONAL SUMMARY
<b>LOWER SCHOOL</b> (Grade KG to 5)	Strong oversight required  Average: 3 to 6 hours	Assists with lessons Monitors comprehension and oversees daily schedule  To support the student with printing, saving and submitting of assignments.  Attends teacher conferences	Average: 4 to 6 per day	50%–60%  Attends some online teacher-led sessions  Much of the work can be done offline with printable worksheets, reading, and writing assignments available	Different levels of pacing based on ability  Learning Coach has some flexibility to modify schedule	One homeroom teacher oversees learning. Some courses may use a team-teaching approach. Online lessons and work graded by teachers  Administrators support academic goals and quality  Students have subject- specific teachers
<b>MIDDLE SCHOOL</b> (Grade 6 to 8)	Varies based on student's independence  Average: 2 to 4 hours	Monitors comprehension, communicate with teachers.  Encourages independent learning  To support the student with printing, saving and submitting of assignments.  Attends teacher conferences	Average: 4 to 6 per day	60%–75%  A mix of online and offline work  Attends regular online teacher-led sessions	Students follow the school schedule; pacing calendars are provided to keep students on track; all work is due by semester end	Academic Advisor monitors overall progress  Administrators support academic goals and quality
<b>HIGH SCHOOL</b> (Grade 9 to 12)	Varies based on student's independence  Average: 1 to 2 hours	Supports student independence Monitors grades and progress  Logs attendance	Average: 5 to 7 per day	75%  Most learning takes place online  Attends regular online teacher-led sessions	Students follow the school schedule and pacing calendar; all work is due weekly with some flexibility based on the course Permanent Zero calendar	Students have subject- specific teachers  Academic Advisor monitors overall progress; counselor assists with college/career planning  Administrators support academic goals and quality